This overview will present how to manage the COVID-19 status of a child or a foster home. The elements of COVID-19 status include the following:

- COVID-19 exposure
- COVID-19 testing and test results
- COVID-19 quarantine
- Recovery

This overview will describe the following:

- Where to find the COVID-19 Status
- The COVID-19 workspace for a child or Foster parent
- How to identify exposure or clear exposure
- How to track testing and test results
- How to track quarantine begin and end
- How to identify COVID-19 recovery

FIRST: Login In



After you login in you will be presented with either 1 of two landing pages:

- Your Case Manager MyDash
- The Main Menu

From the Main Menu you can access any of the following in order to get to the COVID-19 workspace:

- Lead Agency Provider Listing •-
- FaceSheet (not shown here)

All three have a COVID-19 status column. This column is represented by a person icon.

Click the person icon for the Child or Foster Parent that you would like to manage.

▶	MyDash Case Reporting Peri	e Load () od: <u>09/04/202</u>	<u>,</u> )) <u>20</u> )0/04/2020.06	-22-24 AM										
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	Service Type: Licer	nsed Provider	SUBMI	Г										
	Map Provide Relati	sed Provider ive/Non-Relative	16 COV	D-19 Map of	Providers									
	NOTE: Only active an	d licensed Service	, Placement, Ot	her Placment, A	doption, Foste	r Care Provi	ders a	ssigned t	to your agen	cy.				
	COVID STATUS field of Select the icon to nav	displays current st vigate to the works	atus of the prov space to manag	ider. Green is go e the covid statu	ood, Yellow is Is.	exposed, Re	d is co	onfirmed	positive and	Blue is rec	overed.			
	# PROVIDER		CAREGIVER1	CAREGIVER2	CAP IN	HOU AVAIL CHI	ISEH(		/ <u>1D</u> 51	REET		CITY	STAT	TE ZIF
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The Work Space is where all COVID-19 status is managed. The following are the sections that are included on the work space:

- Child Detail
- Exposure Status and Dates
- Cleared status and Dates
- Quarantine status w/ Begin and End dates
- Time line of all COVID-19 status
- Test Dates and Results
- Recovered dates

The Process Begins by clicking the button to document exposure: • This will present the exposure form.

vid Tracking Workspac	e Main Menu	Refresh										
Child Detail							*	Tim	e Line			
Child Name:			:::::::::					DATE	E	EVENT	COMM	ENTS
Status:												
Child Id:								No	Data Found	d for the Current	Selection	
Case Name:												
Case Id:												
Type:		Relative Place	ement									
Age:		Г 0										
Unit:		- 08 CBC - LSE	- LINIT 1									
Worker:												
Worker Email:		-	ora									
Street:		· · · · · ·										
City:		Fort Myers										
Zip:		339057739										
State:		FL										
Case County:		Lee										
COVID-19 Exposure	Status (log new	exposure, or cl	ick an existing t	o update exposu	re status)		*	cov	/ID-19 Te	st Status (log a	a new test, or o	click an exiting to u
CLICK to log new expo	sure							CLIC	CK to Log r	new COVID-19 To	est	
EXPOSED DATE COM	MENTS			ENTERED *	S	JBMITTED BY		TEST	DATE	RESULTS DATE	RESULTS	COMMENTS
Cleared							*	Rec	overed			
CLEARED DATE	COMMENTS			ENTERED *	SU	BMITTED BY		RECO	OVERED D	ATE COMMI	ENTS	
No Data Found for the	Current Selection							No I	Data Found	d for the Current	Selection	
COVID-19 Quarantir	ne status (log a n	ew quarantine	or click an exis	ting to update qu	arantine stal	us)	*					
QUARANTINE BEGIN D	A QUARANTIN	IE END DATE	COMMENTS	ENTERED	Ŧ	SUBMITTED BY						
No Data Found for the	Current Selection											

This form is a working form, which means that once submitted, you can click it again from the workspace and update the exposure, quarantine and cleared status.

To start, enter the date exposed with supporting detail in the comments section.

Covid Exposure	
Details	
Date Exposed:	09/04/2020
Comments:	It was reported that a student in the class tested positive for COVID-19. Therefore Michaela is exposed and will be tested this week.
Date Quarantine Begin:	
Quarantine Comments:	
Date Quarantine End:	
Date Cleared (If never tested positive):	
Cleared Comments:	

If the child/home is cleared of exposure, the date cleared and comments are entered on this form.

If the child/home is directed to quarantine, the date begin and comments are entered on this form.

If the child/home was directed to quarantine and the quarantine has ended, the end date and comments are entered on this form.

NOTE: Testing status is managed from a different form.

After entering or updating the exposure details, the case workspace will be updated as shown here.

- The child detail highlights the overall status.
- The exposure section will present the dates and comments.
- The Timeline will show the COVID-19 status in chronological order.

Child De	tail										*		
Child Nan Status:	Child Name: EXPOSED												
Case Name Case Id:	e:												
Type: Gender: Age:				Relativ F 9	ve Placeme	nt					1		
Unit: Worker:				08 CB	C - LSF - U	NIT 1							
Street: City:	CUVID-19 Exposure Status (log new exposure, or click an existing to update exposure status) CLICK to log new exposure							~					
Zip: State:	EXPOSED DATE COMMENTS						ENTERED 🔻		SUBMITTE	ED BY			
Case Cour	our 09/04/2020 It was reported that a student in class tested po 09/04/2020 10:54 AM greg												
		Time	e Line									_	
		DATE		EVENT		COMMENTS							
		09/04	4/2020	EXPOSED		It was report	ed that a stu	dent in	class teste	d positive fo	r COVID-	19. There	fore Mic

This form is a working form, which means that once submitted, you can click it again from the workspace and update the test, test results and recovery details.

To start, enter the date the test took place with the respective comments. For example, the location of the test, type of test and perhaps the expected date of results.

Covid Test Results	
- Details	
Test Date:	09/04/2020
Test Comments:	STREED: was tested.
Results Date:	09/04/2020
Results:	Positive     O Negative
Results Comments:	Test results were positive and due to no symptoms, the doctor suggested she quarantine at ho with limited interaction with others in the house.
Recovered Date:	
Recovered Comments:	

When the test results are known, the results date, the result itself and support detail are entered on this form.

If the child has recovered from testing positive, the recovered date and recover comments are entered on this form.

NOTE: If a quarantine is required because of positive test results, the quarantine is managed from a different form.

EXAMPLE of complete timeline.

You can see the time line section shows the exposure, a COVID-19 test, Positive test results, quarantine, a COVID-19 Re-Test, followed by Negative Results, a recovery status and the end of the quarantine.

QUARANTINE BEGIN DA.

09/01/2020

Each section on the workspace has the individual status.

The two forms to consider are:

- Exposure (which also has ٠ quarantine)
- Test (which also has ٠ recovery)

Child Detail				*	Time Line					
Child Name:					DATE	EVENT		COMMENTS		
Status:	RECOVERED				08/24/2020	EXPOSED		It was reporte	d that a student in	d
Child Id:					09/01/2020	TESTED		wast	tested.	
Case Name: Case Id:					09/01/2020	RESULTS=0	OSITIVE	Test results w	are positive and due to	00.510
Type:	Relative Placement				09/01/2020			is an	ere positive and due to	l ala a
Gender:	F				09/01/2020	QUAKANTIN	E BEGIN	IS NO	w staying at nome unt	i sne ge
Age:	9				09/04/2020	TESTED				
Jnit:	08 CBC - LSF - UNIT 1				09/04/2020	RESULTS=N	EGATIVE	iteste	d negative and will res	ume sc
Worker:					09/04/2020	RECOVERED				
worker Email: Street:	1999-1999-1999-1999-1999-1999-1999 1999-1999-1999-1999-1999-1999-1999				09/04/2020	QUARANTIN	IE END	lis no	w staying at home unti	l she ge
City:	Fort Myers									
Zip:	339057739									
State:	FL									
Case County:	Lee									
COVID-19 Exp	osure Status (log new exposure, or click an existing to	update exposure status	)	*	COVID-19 T	est Status (lo	g a new tes	st, or click an	exiting to update to	est stat
CLICK to log ne	w exposure				CLICK to Log	new COVID-19	) Test			
EXPOSED DATE	COMMENTS	ENTERED *	SUBMITTED BY		TEST DATE	RESULTS DA	TE RESU	ULTS CO	DMMENTS	ENT
08/24/2020	It was reported that a student in a class tested po	09/04/2020 10:54 AM	greg		09/04/2020	09/04/2020	Nega	ative	a tested negati.	. 09/
					09/01/2020	09/01/2020	Posit	tive	was tested.; T	. 09/
				*	Recovered					
Cleared	001017070	ENTERED -	SUBMITTED BY		RECOVERED I	DATE CON	IMENTS			EN
Cleared CLEARED DATE	COMMENTS									
Cleared CLEARED DATE					09/04/2020					09/

COVID-19 Quarantine status (log a new quarantine, or click an existing to update quarantine status)

COMMENTS

ENTERED \*

is now stayi... 09/04/2020 11:03 AM

QUARANTINE END DATE

09/04/2020

Time Line		
DATE	EVENT	COMMENTS
08/24/2020	EXPOSED	It was reported that a student in
09/01/2020	TESTED	was tested.
09/01/2020	RESULTS=POSITIVE	Test results were positive and due to no symp
09/01/2020	QUARANTINE BEGIN	I is now staying at home until she get
09/04/2020	TESTED	
09/04/2020	RESULTS=NEGATIVE	i tested negative and will resume sch
09/04/2020	RECOVERED	
09/04/2020	QUARANTINE END	is now staying at home until she get

CLICK to Log	new COVID-19 Test			
TEST DATE	RESULTS DATE	RESULTS	COMMENTS	ENT
09/04/2020	09/04/2020	Negative	a tested negati	09/0
09/01/2020	09/01/2020	Positive	was tested.; T	09/0

*	Recovered								
	RECOVERED DATE	COMMENTS	ENT						
	09/04/2020		09/0						

 $\approx$ 

SUBMITTED BY

greg